



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

IMAMUL HAI KHAN LAW COLLEGE

**SECTOR 6, NEAT T.V TOWER, BOKARO STEEL CITY, BOKARO
827006**

WWW.ihklcbokaro.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Imamul Hai Khan Law College is a 38 years old Muslim Minority College established and managed by the 'Imamul Hai Khan Educational Society' Bokaro. The College was established in the year 1983, in the name of Late Imamul Hai Khan, a freedom fighter and Trade Union Leader, who dedicated his life for the cause of downtrodden.

The College is a Single Faculty Institution i.e Law, affiliated to the Binod Bihari Mahto Koyalanchal University and recognized by Bar Council of India. The College has extended to great extent and incorporates ICT.

The College was stated with the vision to pursue excellence in activities of academic and extra-curriculum and with the mission that it produce such young mind of Law students who will dedicate for the welfare of society with multi-directional and multi-dimensional approach.

The College is committed for quality education to spread philosophy of great Indian Leaders, who dedicated their lives for the socio-economic upliftment of the downtrodden with the assistance of its qualified, competent and dedicated faculty members. All faculty members are actively engaged in participating quality Teaching.

The College aims to develop sensitivity to the students of socio-economic issues and with a view to develop more sensitive towards Human Rights approach in their lives with the democratic ideals and philosophy.

The College has adopted village "BHATUA" for Legal awareness and also advices for the day today problems of family and village disputes.

The College has a well equipped Library and a Computer Laboratory. The college provides coaching classes and tutorial classes for weaker section communities i.e. ST/SC, OBC, and Minorities etc. The College also has an internal mechanism for

ensuring quality and for this regard the IQAC has been formed which has been effectively functioning since the beginning of the year 2014. The suggestion coming out from IQAC meetings are of great help in improving the Institutional quality.

The College has started organizing Parent – Teacher meeting as an annual feature which is open for discussion and to get feedback from students and their parents.

The Principal and other faculty members are time to time devoting for consultancy and extension work. The preparation of this Self Study Report has been an exercise in learning. It is a team work and could not be a single person effort. It was impossible to complete this without the unqualified support of the entire College faculty and also co-operation from the President, Secretary and Management Committee.

I am grateful to the following persons in particular Sri Suraj Kumar, Sri Ambrish Kumar Pandey, Sri

Mohan Kumar, Miss Saroj Verma member of the faculty and Sri Faiyaz Ansari, Md. Tauheed Alam, Mrs. Sindhu Kumari , Md. Ziaul Ansari members of the office staffs, of the proposal.

Finally, I would like to Thank Principal of the College Sri Vinod Kumar Singh, Who entrusted this job to me for preparing this Self Study Report, and has given me unqualified support, encouragement and guidance.

Vision

Endeavours to be No.1 College in the field of legal education.

Mission

To come up as a centre of excellence in the field of legal education by adopting modern teaching and training techniques.

To impart high quality legal education and professional training to the wards of armed forces personnel and civilians.

To produce law graduates capable of pursuing career at Bar, Judicial services, Civil services, or as an officer in the Armed forces or placement in Multi National Companies.

To promote academic excellence, discipline, personal character, high sense of ethical and moral values and spirit of national integration amongst the students of AIL.

To promote co-curricular activities for over all personality development of the students

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength

- Co-operative and sensitive Management
- Qualified and committed teachers
- Friendly and supportive atmosphere
- Ragging free campus
- Transparent and fair system of admission
- Transparent and fair system in recruitment of teachers and staffs
- Adequate books, journals, magazines and reading materials
- Development of social spirit among students by organizing seminars, workshops and court visits
- Formation of IQAC
- Remedial classes for weaker sections
- Adoption of feedback system from students and parents
- Negligible rate of dropout

Institutional Weakness

- Temporary approval by Bar Council of India
- Not sufficient land for hostel facility

Institutional Opportunity

- Preparing our students for various judicial services and other competitive examination
- Preparing our students for renowned and good lawyers.
- Judge Adjutant General (JAG) Branch of Indian Army
- Corporate sector /Law firm

Institutional Challenge

- Introducing research works.
- To make the college more socially relevant.
- Acquiring land and infrastructure for further expansion of college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. **LL.B:** This programme is designed with view of spreading legal knowledge among professionals from other disciplines in the society. Its objective is to impart legal education to the students from various backgrounds and equip them to perform various roles of a legal professional, beyond the traditional role of litigation. The students will gain knowledge and develop advocacy skills, which will help them in achieving their goals and objective and serve the society.

2. **BA LL.B-** 5 year degree Course has been adopted with the objective of imparting and encompassing knowledge of social science subjects like literature, economics, political science and history at the initial stage. This is advantageous in the study of law and also for putting the students on a strong footing to undertake professional legal education and training besides developing competitive acumen. The students are awarded the Degree of BA (Law) after the successful completion of their first three years of study. After full five years of study of social sciences and law subjects the students are awarded the degree of BA LLB.

1. Curriculum followed in the college as per the scheme of studies of the university and the upcoming relevant issues are taken up in the moots, seminars and in the weekly full house sessions.
2. Feedback from the students is taken on design and review of syllabus and an overall feedback is taken from the outgoing batches.

Teaching-learning and Evaluation

1. Special efforts are made during teaching to keep in mind the advance learner as well as the weak students.

2. Teacher: Student Ratio – 1:10
3. The college has a competent faculty with eligibility as per UGC norms. Workload is given as per rule and teaching standards are maintained. The timings for the classes are 10am to 5pm, duration of each class is one hour.
4. All teachers deliver lectures with the help of ICT tools.

Examination Process

LL.B and B.A.LL.B

1. University examination:70 marks (LL.B), 80 marks (B.A.LL.B)
2. Internal Assessment :30 marks (LL.B), 20 marks (B.A.LL.B)
3. For the internal assessment mid-semester exams are conducted, answer sheets are shown to the students, and the questions papers are discussed at length to make the students aware about their short comings and help them improve the quality of their answers.
4. Students are sent for court visits every semester for a week to the High Court and District Courts.
5. The proposition for moots and topics for the seminar are assigned to the students on current legal issues. Good academic results.

Research, Innovations and Extension

1. The College regularly organizes Debates, Seminars, Moot Court etc.
2. The campus is fully Wi-Fi enabled with the speed of 100mbps
3. The college has rich library.
4. The students are given opportunity to represent in the various National and State level competitions for holistic development.
5. Various national level activities are organized e.g. Annual National Law Seminar where college gets overwhelming response from the academia, professionals and students.
6. The college has established a Legal Aid Clinic whereby one lawyer from District Legal Services Authority.
7. Legal aid programme are being conducted by the college near small villages.
8. Staff of the colleges are doing research.

Infrastructure and Learning Resources

1. Class rooms in the college are equipped with individual projectors.
2. Seminar Hall is equipped with projection and sound system having a seating capacity of 80 students.
3. Moot Court hall with a seating capacity of 50 students and is equipped with witness boxes which enhance the real like court experience for aspiring law students.
4. Computer Lab facility.
5. Library of the college is well furnished, and has a sizeable collection of books, journals, magazines, reports.
6. The Indoor complex hall has facility for indoor games such as Chess, Carom.
7. For outdoor Sports, the college has a Basket Ball courts and a designated area for playing football.

8. All projects for development are budgeted and completed in the same financial year.
9. E-Book and Journal facility like EBC Reader in which students can access a huge E-Library, including famous book by notable author like C.K. Takwani, Avatar Singh, V N Shukla, Kelkar etc. Further it also provides and updated access to over 1000+ Acts and Rules in 250+ volume.
10. Language lab is available.

Student Support and Progression

1. Students are encouraged to represent in various National and International competitions such as Moot Court, seminar
2. Students also take part in NSS such as free legal aid.
3. Special classes are scheduled for weak students
4. Career counseling to the students from the 1st year onwards
5. Students grievances are redressed on priority
6. Students are placed in various Legal Firms/Corporate houses/Insurance/Banking sectors with enhanced CTC.
7. Sports and cultural activities are organized regularly
8. Alumni Meet is organized annually and is a part of the academic calendar
9. The faculty and the administrative staff work diligently for the growth of the college

Governance, Leadership and Management

1. college is established under the Imamul Hai Khan Educations Society.
2. At the college level, there is Principal, teaching and non-teaching staff.
3. Academic Advisory Committee (AAC) meeting is held every semester to discuss the issues pertaining to the improvement in the academics. The said committee consists of the Principal, two faculty members, Meeting of the NAAC is held every semester.
4. Committees are constituted for the conduct of events/activities as per the academic calendar.

There is a structured performance appraisal system for the teaching and non-teaching staff.

Institutional Values and Best Practices

The college stands committed to honesty, transparency and discipline which it tries to incorporate in its day to day endeavors. Internal examinations, discipline records and accounts are meticulously maintained.

The best practice of the college is to nurture the stakeholders' right from first year till his final year and to groom him into a complete human being besides being a successful professional to face the challenges of the outside world.

1. Students of **IMAMUL HAI KHAN LAW COLLEGE** goes near village and impart legal awareness to

- the villagers. So that they can aware of their legal Rights and duties.
2. Corrective steps are taken to save electricity consumption
 3. Waste management is also important to us and hence cogent steps are taken for its implementation
 4. The College has a green campus which is conducive to a healthy environment.
 5. Two best practices being followed in the college are: Weekly Full House Session and strict adherence to Discipline of the students inside and outside the campus
 6. Other initiatives taken in this regard are as under:-

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	IMAMUL HAI KHAN LAW COLLEGE
Address	SECTOR 6, NEAT T.V TOWER, BOKARO STEEL CITY, BOKARO
City	BOKARO
State	Jharkhand
Pin	827006
Website	WWW.ihklebokaro.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vinod Kumar Singh	06542-268708	9939561683	-	imamulhaikhanlawcollege@rediffmail.com
IQAC / CIQA coordinator	Manjeet Kumar	-	9031947293	-	kumar.manjeet920@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes MINORITY CERTIFICATE HINDI TYPE SCAN COPY-converted.pdf
If Yes, Specify minority status	
Religious	religious
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Jharkhand	Binod Bihari Mahato Koylanchal University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	28-07-2003	View Document		
12B of UGC	28-07-2003	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	28-10-2020	24	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SECTOR 6, NEAT T.V TOWER, BOKARO STEEL CITY, BOKARO	Urban	4	5062.28

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB, Law	60	twelve	Hindi	120	28
UG	LLB, Law	36	Graduation	Hindi	180	94

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				16			
Recruited	0	0	0	0	0	0	0	0	12	4	0	16
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				3			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	4	2	0	6
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	1	1	0	2
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	0	0	0
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	2	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	2	0	6

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		2	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	41	40	0	0	81
	Female	30	11	0	0	41
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	10	4	2	4
	Female	4	5	5	3
	Others	0	0	0	0
ST	Male	4	2	2	3
	Female	1	4	0	0
	Others	0	0	0	0
OBC	Male	28	36	27	18
	Female	12	5	11	7
	Others	0	0	0	0
General	Male	39	51	48	36
	Female	24	33	12	16
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		122	140	107	87

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College is willing to introduce LL.M course in which multidisciplinary and interdisciplinary research will introduce.
2. Academic bank of credits (ABC):	The college has not any system of Academic bank of credit right now. But in future the college will work in this field
3. Skill development:	The college has already profession courses that LL.B and BA.LL.B.(H) After completion of LL.B and BA.LL.B students can practice in court. But the college has not separate skill development courses. But in future college will work in this area.
4. Appropriate integration of Indian Knowledge	The college has not introduced teaching in Indian

system (teaching in Indian Language, culture, using online course):	Language, culture, using online course. But definitely college will work in this field if college will able to raise fund.
5. Focus on Outcome based education (OBE):	Right now the college not introduced out come based education.
6. Distance education/online education:	The college is running LL.M in distance from Global Open University Nagaland. But right now college is trying to introduce regular LL.M course. And there is not any online education in the college but in future college has planed to introduce.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	1	1

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 02

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
110	164	140	64	72

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	50	50	50	50

Other Upload Files

1 [View Document](#)

1.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
72	81	72	87	92

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	10	14	12	14

2.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	8	9	9

3 Institution

3.1

Total number of classrooms and seminar halls

Response: 28

3.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3920168	5190034	3507123	4365877	3922226

3.3

Number of Computers/ laptops

Response: 36

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Imamul Hai Khan Law College, Bokaro Steel City has a very well organized and structured mechanism for curriculum delivery and documentation. At the beginning of each Academic Year, Academic Calendar and Action Plan is prepared by the Principal in consultation with the IQAC members. Seminar is held by the college on the first day of the new academic session for the UG students to commence the courses/classes. The students are provided information regarding the vision, mission and the discipline of the institution and also about their code of conduct, time-table and classes. The college administration provides a very well constructed time-table duly approved. The teachers employ the following teaching methods based on the needs of different subjects for the effective delivery of the curriculum; • Smart Board Classes • Lecture Method • ICT enabled teaching-learning method • Assignment, Internship and Internal Examinations • Question and answer/interactive sessions.

Imamul Hai Khan Law College has a Wi-Fi enabled campus and a rich library with sufficient books and journals to cater the needs of students and teachers. A number of journals related to Law education are subscribed. Proper and adequate practical and court visits for law students are organized. Two internal examinations, regular assessment in the practical classes, moot courts viva-voce, are held to monitor and enhance the performance of the students. Remedial and tutorial classes are also held to enhance the quality of teaching- learning process. The college maintain the record of the meetings, attendance, time-table, distribution of syllabus, classes, assignments, curriculum based seminars, guest lectures, power point presentations, smart classes, remedial coaching, field trips etc.

IQAC under the supervision and guidance of the Principal conducts academic audits to survey and ensure the proper documentation and maintenance of all the records. Meetings of members of IQAC are held with the Principal at regular intervals to review action taken report of all the initiatives and activities related to the effective delivery of curriculum. Meeting of Principal with all the faculty members of the College is also held to update about the effective functioning of the college. All the meetings are properly documented and recorded. the College administration, under the leadership of the principal, monitors and evaluates the teaching-learning process, conduction of examinations, performance of students in the examinations and all the activities related to teaching-learning programme for the smooth and effective delivery of curriculum and documentation.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The calendar is displayed on notice boards and. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also

Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared.

It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: 3. Any 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 2

1.2.1.2 Total number of Programs offered by the institution for last five years

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on or value added courses /Certificate programs offered during the last five years

Response: 0

File Description	Document
List of Add on /Certificate programs (Data Template)	View Document

1.2.3 Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum**

Response:

Issues relevant to Gender, Environment and Sustainability, Human values and Professional ethics are part

of the curriculum of the BA LL.B programme as per the details given below:-

I. Human Rights and Criminal Justice system is in the curriculum of LL.B 3rd and BA.LL.B 5th years (5th and 9th semester)

II. Human Rights Law and Practices is a part of scheme of studies in the 9th semester of BA.LLB programme.

III. Professional Ethics & Professional Accounting System is a compulsory paper in the LL.B 3rd BA.LL.B 6th semester.

IV. Environment Law is a compulsory paper in the LL.B 6th and BA.LL.B 3rd semester.

V. Gender Justice is offered to students as optional paper in the LL.B 4th and BA.LL.B 7th semester.

Apart from this, the institute also organizes lectures on the above mentioned issues by the experts from the various organization and universities.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 100

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	1	1

File Description	Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

Response: 90.91

1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)

Response: 100

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1. Students

2. Teachers

3. Law-firms/Judges/Sr. Counsels and employers

4. Alumni

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

1.4.2 Feedback process of the institution may be classified as follows: (Opt one)

Response: C. Feedback collected and analysed

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 42.71

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
110	164	140	64	72

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
300	300	300	180	180

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	63	67	36	34

File Description

Average percentage of seats filled against seats reserved

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

After admission, an orientation programme is conducted for the fresher's who join the institute to remove their hesitation in and ensure a smooth communication between the professors and students.

During the course, continuous assessment of student's performance are done through daily home and class assignment, seminars, debate and case-study. The students who are found weak/slow learners are given special care by conducting separate session and organizing extra classes for them. They are regularly monitored by the subject in charge. Students who are found as the advanced learner/intelligent are motivated through career counseling and also motivate them to achieve there goals through skill and hard work. Fast learner are also allowed to use internet facilities and library facilities for more time. They are also given more assignemnet. If required, the parents, are contacted to make them aware about performance of their ward. Teacher parent meet at regualr interval are held.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 14:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

Teachers make classes interactive as well as student-centric by using various practical insights in the legal issues by Moot Court, Debates, Quiz, Case Study etc. All activities are planned well in advance and informed to the students by preparing an academic calendar at the beginning of the session which helps them to prepare themselves before hand. college regularly conduct national seminar to boost the knowledge of the students. Experts of the subject and field are invited to ineact with the students and share their experiences with students.They are also motivated to participate in the national seminar and certificates of participation are awarded.

Annual activities organized are as under:-

- 1) National Law Seminar
- 2) Moot Court Competition
- 3) Debates
- 4) Case Study

These activities are regularly undertaken as Participative, experimental learning and Problem solving methodologies.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In this 21st century, the term “technology” is an important issue in many fields including education. This is because technology has become the knowledge transfer highway in educational field. Hence Imamul Hai Khan Law college has taken initiative to equip classroom with ICT in order to improve and increase the quality, accessibility and cost – efficiency of the delivery of instruction to students. Our college effectively make use of equipment like audiovisual aids and overhead projectors which are used by the teachers for teaching with power – point presentation. Internet resources are used by the faculty for effective teaching. The classrooms are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty of Imamul Hai Khan Law College use various ICT enabled tools to enhance the quality of teaching – learning like –

1. The PPTs are used to improve the effectiveness of the teaching – learning process.
2. Using projectors in the classroom helps student as well as teacher to make teaching process easy and effective.
3. Smart board is frequently used by the teachers which turn boring lectures into an engaging session.
4. Our college is subscribed to eastern book company which helps teacher to teach student online and also beneficial for student to gain better knowledge.
5. During Covid – 19 pandemic, teachers used various ICT tolls like whatsapp, Google meet, zoom app etc. to take online classes for keeping students active under lockdown so as to cover the syllabus.

The institute provides ICT enabled tools for effective teaching-learning process in addition to the traditional Black-Board and Chalk& Talk system. The faculty/teachers are using IT enabled learning tools such as PPT, video clippings, audio systems and various online sources to expose the students for advanced knowledge and practical learning.

Classroom is well equipped with latest smart board and touch board to provide smartest way of teaching-learning experience to the student by projecting visual elements which helps students to learn faster.

Recently Covid – 19 Pandemic created largest disturbance in education system due to closing of teaching institution as a precautionary step by the government. Hence, keeping in view the prevailing situation, our institution has taken various educational innovation and pro-active measures to enhance teaching learning process even in the pandemic situation through optimum utilization of technology. Teacher's of this institution are using various ICT tools and various on-line platforms to adopt new pedagogical method to learn and teach.

2.3.3 Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 55:1

2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:

Response: 2

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Circulars pertaining to assigning the mentors to mentees	View Document

2.3.4 Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)

Response: 0

2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)

Response: 00

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 132.78

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 26.74

2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	4	4

File Description	Document
Phd/LLD Degree certificates of the faculty	View Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3 Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 11.75

2.4.3.1 Total experience of full-time teachers

Response: 94

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.4.4 Measures taken by the institution for faculty retention

Response:

The institution provide many facilities to the faculty for faculty retention

Faculty retention is very important for educational institution as it helps in smooth functioning of Institution, boost development of the institution and also increase the quality of teaching – learning process.

Hence Imamul Hai Khan Law College had taken various initiative for faculty retention. The institution provides Residence with 24 hours water and electricity supply. The location of the Residence is pleasant and favourable and is situated in an area which is nearby to the institute. Hence avoiding long distance travelling to reach institute. Beside this various facilities like ESI, Medical and contributory Provident Fund are provided to the faculty & Staff as social security scheme. From time to time in house training are provided by trained counsellor etc from outside.

Imamul Hai Khan Law College has well furnished library. In library distinguished author's law books are available and E-Books are also there which helps teacher boost their knowledge and do good research in the field of law. Teachers have access to internet connectivity facility for teaching and research.

Teachers are sent to attain different teacher training programme which helps teacher to develop their personality and keep them update with latest development in their field.

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

Internal assessment of the students consists of a Mid-term Exam, which contains marks like preparation of assessment copy and written exam, which are taken according to the direction of the Binod Bihari Mahto Koylanchal University, which is as under:-

LL.B

- Assessment copy : 10 Marks
- Mid term Exam : 20 Marks

The arrangement is for all semesters

B.A.LL.B (H)

- Assessment copy : 10 Marks
- Mid Term Exam : 10 Marks

The arrangement is for all semesters

The Mechanism of above stated exam is very transparent where before the Academic year the principal of the college conduct meeting with the faculty members wherein strategies relating to internal assessment are discussed and at the very beginning of the classes, all the teachers explain the students about the internal

assessment and its evaluation process including paper pattern and University direction regarding the same. Notice Board is also used from time to time to communicate with the students and inform them about internal assessment and related details.

After internal examination, the answer sheets are shown and discussed in the classrooms to settle the queries of the students. Parents – teacher meetings are regularly organized by the college so as to communicate with the parents about the performance of the students and also to clear any doubt and queries about their internal exam.

Apart from this Seminars, Debates and Moot Courts are organized by the College and students are given appropriate time for the preparation of the same under the constant guidance of the faculty. Though it is not connected with marks but it helps student to enhance their knowledge, innovative ideas and critical thinking. College also organizes Court visits for the student in order to familiarize them with court procedure.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college is affiliated to Binod Bihari Mahto Koylanchal University, Dhanbad. College conducts internal examination according to the guidelines and syllabus provided by the university. The college conducts internal examination twice in each semester. Evaluation of answer sheets are done according to the university guidelines. To maintain transparency students are informed about the internal examination, pattern of exam and its evaluation system. The question papers of the internal examination are set by the subject expert to avoid any mistake and also the marks are evaluated by the subject expert.

To maintain transparency, college prepares its academic calendar in advance and internal examination are conducted according to the academic calendar. Students are also informed about the pattern and dates of the internal examination. To ensure fairness in the internal examination question paper set by the subject expert are kept secret and opened only in the examination hall. Two invigilators are assigned in each hall to avoid any unfair practice by the student.

The Mechanism of the Imamul Hai Khan Law College to deal with internal examination related grievance is transparent, time- bound and efficient. To avoid last-minute confusion internal exam related strategies are discussed in advance in meeting with faculty members organized by the principal of the college at the beginning of the academic year. All the teachers at the very beginning of the class explain students about internal assessment and its evaluation process including paper pattern marks and university direction regarding the same.

After internal exams are conducted, the copies are evaluated by the subject experts and marks are provided on the basis of the student's performance. However, if any student is not satisfied with the marks, the College provides appropriate opportunities to the student to hear their grievance. The answer sheets are shown and discussed by the subject expert in the classroom to settle the queries of the students. Parents are also informed about the performance of the students through parents-teacher meeting conducted regularly.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The vision of the college is to take a holistic view of education and to focus on both academic as well as personality development of the students and also help students to gain innovative and practical ideas. The College emphasizes on the holistic development of the student with regard to this, the curriculum implementation is given due emphasis on the learning outcome.

The College runs 5 years and 3 years UG level B.A.LL.B and LL.B Programme which contains theoretical legal studies as well as practical training programs such as, case studies, moot court drills, debates and court visit etc. After completing the 5 year B.A.LL.B and 3 years LL.B course the students are able to make a mark for themselves in various fields such as:-

- Judiciary
- Judge Adjutant General (JAG) Branch of Indian army.
- Administrative Services
- Advocate
- Faculty in the reputed institution
- Corporate sector / Law firms.
- Legal Advisor/ Legal consultant

The College ensures the awareness of the above stated programs and outcomes of the programme to its staff and students. All the outcomes are communicated to students in the following manner: - At the beginning of every academic year an orientation programme for the students is organized where in every teacher explains about the learning outcomes.

- The College websites and prospectus mention about the courses

and outcome.

- During regular lecturer every concerned teacher communicates about the learning and course outcome.
- The College provides guest lectures and practitioners for the students so as to provide them depth and practical knowledge in legal field in order to help students in building their legal carriers in the field of advocacy, Judiciary etc.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college offers 5 years and 3 years B.A.LL.B and LL.B (H) Under Graduate programs and the institution follows the curriculum designed by our affiliated University. The College, being a professional

institution, regularly and continuously monitors POs, PSOs, and COs through student's progress and performance and lectures delivered at various instances to ensure that the outcomes are attained in conformity with the college's vision and mission statement.

The mechanism of measuring attainment of COs, PSOs and POs and its level adopted by the college throughout the programme/course are as follows:-

- Academic calendar of our Affiliated University are strictly followed
- Lectures delivered and lesson plan of each and every subject is regularly scrutinized so as to ensure that the syllabus is completed and properly understood by the student within the stipulated time and the students may get ample time to prepare for the semester examination.
- All the subject teachers maintain Academic Diary in every academic year.
- To Monitor POs, PSOs and Cos regular feedback are taken.
- Progress and performance of Student's are monitored by every teacher regularly through group discussion, seminar, presentation, debate and moot court presentation.
- Staffs meetings are regularly organized by the college where in progress of student's are discussed.
- The performance of the student in internal examination is critically analyzed and appropriate measures are taken so as to enhance student's performance.

Moreover, Imamul Hai Khan Law College introduces co-curricular activities such as court visit, debates, case study, moot court etc.

So as to motivate students to enhance their performance and gain innovative and practical experience which help students to polish their skills and build a brighter carrier in legal field.

Apart from that students are also encouraged to become a member of the legal aid cell and travel to rural areas as part of the legal aid committees in order to give them a scene of social responsibility towards societies down to down people who are in dire need of legal assistance.

2.6.3 Average pass percentage of Students during last five years

Response: 68.69

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	54	61	82	90

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
72	81	72	87	92

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 3

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	00	01	00

File Description

Document

List of workshops/seminars during last 5 years
(Data Template)

[View Document](#)

3.1.3 Funded Seminars/ Conferences /workshops

Response: 0

3.1.4.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

3.2 Research Publications and Awards

3.2.1 Percentage of teachers recognized as research guides

Response: 0

3.3.1.1 Number of teachers recognized as research guides

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.43

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	02	02

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.2.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.3 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

- The College believes that those graduating from the college should have the quality of mind and soul knowledge and skill, drive and confidence so that they can contribute to the well being of the society.
- The College has a fully functional legal aid clinic. A lawyer from district legal service authorities (D.L.S.A) regularly visits the college for providing free legal aid.
- Students actively participate in the Swatch Bharat Abhiyan campaign taking out Environment protection awareness Rally regularly in college.
- The college has also organized several debates and lectures on several social issues such as tobacco and its allied products hazardous for life.
- Keeping in mind the drug abuse problem in the society the students of the college took oath on drug abuse and its prevention.
- The C.S.S group of the college have worked and continuously working on tree plantation in the college campus projects on ventricular pollution, Woman's rights and issue relating to the female feticide etc.
- Legal Awareness Programme: :

3.4.2 Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years**Response: 3****3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	0

File Description	Document
List of innovation and award details (Data Template)	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 2

3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	0	0

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 24.78

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	65	118	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.4 Collaboration

3.5.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 4

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	02	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 1

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	00

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institute is well equipped with the facilities for teaching learning activities as mentioned below:

- The classrooms are well-equipped with projectors & (Smart Boards) for interactive teaching in the classes.
- The library of the institute is well furnished, neatness is the first priority and has a huge collection of books, journals, magazines, reports, e-resources, periodical and newspapers etc. It also consists of a reading hall close to the Library with a capacity of (60) students. Teachers also use the same reading room.
- The institute is equipped with Wi-Fi, computers which are used by the students for their academic preparation.
- There is a Conference Hall equipped with smart Board and sound system having a seating capacity of more than 100 students.
- Moot Court Hall, essential for law students, is provided with a seating capacity of 60 students (1 section) & is well-equipped with witness boxes, which gives the students a Mock Court Experience.
- Institute also has a Computer Lab that is equipped with 30 desktop computers, and 5 Laptops. It is fully air-conditioned, which is used by the students for several academic and co-curricular activities.
- Separate washroom for male and female students and teachers.
- The college has eco-friendly green generator of 45KV for power backup.
- The college has also installed solar panels of 1KVA towards renewable energy.
- The college provides parking zone for two-wheeler and four-wheeler.
-

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Here are adequate sports facilities in the institute.

- The College has adequate facilities for sports and cultural activities as per the strength of the college which details are given below:
- Foot ball Ground 1
- Basket ball court 1
- open Badminton Court 1
- Kho Kho Ground 1
- Chess Board 4
- Carrom Board 4

- Hall for cultural activities.
- Seperate common room for Boys and Girls
- Deep bore well for water supply
- Water supply from Bokaro Steel Plant.
- Aqwagurd and cooler for drinking water.
- well developed garden creates good ambience for teaching-learning.
- Specific space for Moot Court with all necessary auxiliaries.
- Seperate NSS/CSS office.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 21.43

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 06

File Description

Document

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
27.87534	15.08025	26.04805	17.79182	12.61525

File Description

Document

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

A Library is the vital part of any academic institution. To keep this in mind the Imamul Hai Khan Law College provides students, with extensive Library facilities to grow & develop maximum knowledge in the field of Law.

1. Students are allowed free access in order to make it students friendly.
2. The books are purchased on the recommendation of teachers & the principal takes care that only latest editions of books & journals are procured for the library.
3. The college library has good internet connectivity through its Wi -fi facility in the campus. There is a qualified librarian to handle the books & security of library.
4. Some salient points of the college library are as follow:

For faculty member: Books are issued to faculty member as per their needs without any restrictions.

For students, Books are issued as per their requirement for 15 days. In case of need books can be reissued

1. The library staff is always accessible & ready to assist students & staff in finding books.
2. A photocopier is available in the library to provide zeroxed Copy of relevant portion to the students as per their demand.
3. The library has two computers to facilitate the process of selecting the books.
4. E-Books are also available in the library.
5. Updated case report are also available for reference.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs)

Response: 2.11

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.4	1.12	3.02	1.99	1

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 39.83

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 47

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adopted the practices to update its IT facilities including WI-FI which are given below:

1. Use of PPT presentation in teaching
2. After 1st cycle of accreditation internet facilities through wi-fi has been enhanced from 50 Mbps to 100 Mbps. Regular updating of college website.
3. Six CCTV Camres with recording facilities have been installed at different places in the campus.
4. After first cycle the number of smart classes has been increased from six to eight in number.

5. Few teaching and learning software has been installed.
6. The faculty members are encouraged to learn and use the relevant technology for the teaching learning process.

4.3.2 Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 3:1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 0.65

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
90264	48561	2.13642	9.34535	2.93160

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Imamul Hai Khan Law College has made continuous efforts to augment the infrastructure and to keep pace with academic requirement

- ICT lab of the college has 30 systems for use of the students. So, the students are grouped in 30 to facilitate them for use of technology in learning. Internet connectivity has been made accessible to the students easily with enhanced capacity.
- Library: A well defined plan has been made for use of library by the students so that none experience and difficulty in getting or reading books journal available in the library. Specific day and time have been allotted to each semester.
- Sports: sports ground and courts are regularly maintained and students are encouraged to engage themselves in different sports activities in their leisure hours.
- Computer: The college has one computer for ten students. so engagement of students with computer is managed by dividing students in group of 30 and each group is allotted time slot to work on computer.
- Class Room: class room engagement of students are made as per class routine. Each semester has been allotted a specific class room. More class rooms are available for tutorial and other teaching engagements
- Cultural activity: cultural activities are generally organised in a hall specific made for that.
- Seminar, Symposium, workshop and special lectures are organised in conference hall.
- Moot Court sessions are organised in a separate room specially design for the purpose.
- The college has well furnished and equipped IQAC office

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 61.49

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	75	65	80	65

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language, communication and advocacy skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *Awareness about use of technology in legal process*

Response: C. 2 of the above

File Description

Details of capability building and skills enhancement initiatives (Data Template)

Document

[View Document](#)

5.1.3 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Percentage of Students enrolled with State Bar council

Response: 15.28

5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)

Response: 11

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

5.2.3 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.3.1 Number of outgoing students progressing to higher education

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.4 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

Response: 0

5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	21	38	46	35

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Regarding the topic of the students support and progression it will be the matter of discussion and appreciation that how the students come in the aspect of progression in view of this concerning topic that first of all the students should be studios and to grow their knowledge with current topics so they need good books renowned publications that is why we expect of their choice and accordingly the management will provide them and they have to encourage is respect of progression of the institution. There shall be framing of committees in difference modes. Therefore they will support the institution for tutorial classes and after that the arrangements is to be done for sitting is study room by the side of library.

It is necessary for the development student's skill e.g. physical & mental and spiritual. They should take part in moral education also. It will important for the students to keep the environment of Institution Calm & quiet.

Students benefitted by scholarships and free student's ships from the schemes of welfare fund of government and institution also they will be guided for competitive examination by the institutions students should be encourage to make progression of getting higher education.

The College also Provide the students poor boys scholarships fund free student ship and scholarships from Government & Institutional fund.

They are in Co-operative nature for all other students. For keeping and maintaining good environment some altering trees are seen in the campus of college. The National Seminar is also arranged. The Programme is well managed. Participants take part in speech competition. They are awarded prizes and certificates. Different kinds of program are seeing arranged by the management out seeing students also take part is seminars they are invited. The respected members of District Bar Council are also invited and they come and take important part in seminars also. For skill development the students take part. The result of Competitive Examination is well. Some students are selected in judicial posts like District judges APP and PP etc. Most of the students are Practicing in High Court, District Court and supreme Court also. The students appeared is LLM Examine from Global Open University Nagaland. Dinesh Kr. Bouri is a poor students of our College. His family background is very miserable. But he was Laborious and achieved a chance of District judge. He is working is Khunti District in Jharkhand. Court and another candidate K. Yadav is also selected is post of Judicial Magistrate who was the students of our College.

5.3.3 Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years**Response:** 0**5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)

[View Document](#)

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services****Response:**

There is an Allumani Association in the college with its exexutive committee. its registration under process.

Allumani Association of the college has.....members. its executive committee consist ofmembers including official such as President, vice-president, secretary, joint secretary and treasurer.

Allumani Association of the college contributes positively to enhance professional skill of the students. They interact with the students and inspire them. Some time, they also engage classes. A few of them help in counseling of students for their career advancement and placement.

Allumani Association of the College conduct its general body meeting annually and its executive committee meet quartely.

Allumnau Association of the college is also exploring the way of financial assistance to the college.

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Response:

Vision: Achieving excellence in Legal Education.

Mission: Imamul Hai Khan Law College Education Society had looked at education from a broad and holistic perspective and accordingly Imamul Hai Khan Law College was established in 1983 with the following Mission

1. To legally empower the younger generation of the backward region of Bokaro.
2. To make legal education socially relevant
3. To provide legal aid to the poor and needy people
4. To equally facilitate students of rural and urban area
5. To strive for quality legal education.

Nature of governance

The top management, the Principal, IQAC Cell and faculty members of the college play a important role in the design, framing and implementation of quality policy and plans.

Management of the institution is consisting of advocates' experts in their field, devoted for betterment of society and striving for achieving excellence in legal education. The Management keeps keen observation on all the activities carried out by this institution and encourages the teaching, non-teaching staff, and students to get the excellence in all the activities. Management encourages, supports & appreciates their work and provides opportunities for attending workshop/Seminar which are organized by various colleges at different places. Faculty is appreciated and encouraged for their innovative ideas and also provides funds for implementation of the same. The management meets the staff informally at every event and being visiting faculty too they are always in touch with the staff. Whenever the need arises to discuss any important issue a formal meeting is called for the same.

The management and Principal ensure the responsibilities of the staff by handing over various assignments and by considering their names as a member on various committees. After completing any activity the College sends a report of the event to the management. Some suggestions regarding improvement in the activity are also made by the management. The Management and Principal get the appraisal reports of

every faculty member in every academic year. This is helpful for assessing the performance of teacher.

Apart from other members in the IQAC, some faculty is also contributing towards IQAC as members and works persistently to enhance the quality of legal education being imparted in the college. It designs Perspective Plans in every academic year and leads to successful execution of the same. According to its plans different committees are constituted every year. The teachers are appointed as coordinators for

various activities and all the staff is also the members of these committees. The periodic meetings of IQAC, faculty & non teaching staff helps in enhancement of quality legal education. The plans are regularly reviewed for assuring more quality policy and plans.

Teachers are members of various decision making bodies of management like Local management Committee / College Development Committee, Purchase Committee, Building Committee, Library Committee grievance redressal committee, Internal Committee etc. non statutory is important for the college developments committees and they are involved in decision making process

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response:

Imamul hai khan law College is minority affiliated and with affiliated with Binod Bihari Mahto Koyanchan University (BBMKU) Dhanbad. The college has a governing body, which is constituted as per statutory provision and has teacher representative. The governing body function as per norms let down by the Bar Council of India, Affiliating university and state Government. Imaul Hai Khan Law College is registred under society registration Act

The governing body of the college provide leadership of each of development and growth. The principal execute the decision of the governing body, in confidence of the secretary and with consultatnt of the teaching staff and students.

The principal is main link between the governing body, faculty mamber and the students. The principal also linking with the affiliating university, state and other body

The management of the college is coporative, decentralised, partiociptry and collovatary. It is involved all the stake holders.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution has a perspective planning for its short term, middle term and long term planning pertaining to academic development and physical development and growth. Strategy, the college also adopts well defined strategy to implement its perspective planning. Deployment- all resources available including human resources are deployed in such a way to get optimum output. Academic engagement, committee engagement legal and intellectual engagement of teachers are ensured, through proper planning, time bound plan and rigorous system of implementation and monitoring.

In long term college will introduce Master of Law (LL.M), Different certificate courses.

In short term programme college will adhere strictly university calendar. In middle term programme the college will start gym and start high speed of internet

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college is registered under 2(f) and 12(b) of UGC Act and is affiliated to Binod Bihari Mahto Koylanchal University Dhanbad (Jharkhand). The college is also recognised by Bar Council India (BCI). The college is also recognised by Government of Jharkhand. So the college is fully abide by the said Act, statute rules and regulation and directives and guidelines of all these relevant agencies and regulating bodies in these regard. The appointment are made by governing body as per the rules and provisions laid down for appointment by the university. BCI and government service rules which are prescribed for appointment in an university. The college also maintain and follows rules and norms which are prescribed by the affiliating university and the government in establishment of administrative setup which are applicable for minority institution. In this way the institutional bodies functions in accordance with the rules prescribed wholly and in an accountable and responsible manner

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution is working for spreading legal education since 1983. The institute has a vision to provide quality legal education along with to develop and protect employees through various welfare scheme and measures. The leadership of the institute believes in participative management and strives to bring in excellence with the development of employees. Taking in to consideration the institution has adopted practices & various effective welfare measures for teaching and non-teaching staff.

List of Existing Welfare Measures

Contributory Provident Fund scheme is provided to teaching and non-teaching staff

Employee State Insurance (ESI) provided to all the staff members.

Residential accomodation are being provided to teaching and non teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 20

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Institutional data in prescribed format (Data Template)

Document

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 0

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal system at Imamul Hai Khan Law College is

summarized as below

Feedback of Students

In Every semester, subject feedback is obtained from students. Feedback forms are distributed to students & taken back. Student's feedbacks are analyzed & report is prepared. Principal personally discuss about the feedback with respective faculty members & if required suggestions are made.

University Result

Overview of University results of students of the subject taught by faculty members are taken into consideration while doing assessment of faculty.

At the beginning of the session works are allotted to faculty members by the principal. All faculty members are evaluated on the basis of completion of work in time, success of work, punctuality and submission of reports. Faculty members are aware that it is one of the criteria for their assessment.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Our college conducts internal and external financial audit regularly and it is done by Chartered Accountant the practice of auditing college account yearly after the audit report discuss by the governing body of the college and approved the compliance report of the audit report made by principal of the college as per directive of governing body. the college has under gone the audit of the college of financial year 2020-21. The internal and external audit of the college is very transparent so that any relevant authority can inspect at any time. Record regarding internal and external financial audit is always available in record room.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college strategies for mobilisation of funds are through various lawful means and resources, some of the resources are mentioned here are as follows

1. Fee collected by the enrolled students of the institution.
2. Funds raised and received by Imamul Hai Khan Education Society through lawful means and resources.
3. On previous occasion the college had mobilised resources from Bokaro Steel Plant,
4. Grants and help given by member of Legislative Assembly (MLA) through MLA Fund.

But since last five years no such mobilisation of fund not been received by the college to fulfill its many requirement but the college is continuously trying its level best to mobilisation and raise fund through corporate social responsibility fund and MLA and MP fund as college requirement need to be fulfilled urgently effectively.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The College has constituted the Internal Quality Assurance Cell in accordance with the guidelines issued by the UGC and is functioning effectively.

IQAC has contributed significantly in quality enhancement of college. The IQAC evaluates the Institutional practices related to quality improvements and provides guidance for quality improvement. These suggestions are discussed and finalized in the meeting of GB. Thereafter the principal executes the guidelines with the co operation of teachers, staff and students.

- Internal Quality Assurance Cell looks after development of college from all point view i.e. students, teachers, staff and all stakeholders of the college.
- IQAC helps in inculcating quality contents in the academics as per new requirements and needs of students.
- IQAC creates a culture of research amongst Teaching staff & students

- IQAC provides platform for discussions related to new pedagogies of teaching-learning methods and those methods gets introduced & implemented in the college.
- It takes review of existing teaching learning process and review of infrastructure related issues periodically.
- IQAC takes initiative to arrange quality lectures, seminars, field trips for students.
 - It suggests and promotes faculty members & students to attend relevant seminars, guest lectures and softskill development programs.
- It motivates faculty for doing research work and encourages them to apply in various research funding schemes.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

We strive to ensure high quality education and engraving the life skills of the legal profession into our students. As such, it is pertinent that we periodically review the method of delivery of lecture so as to determine its efficacy and shortcomings. The IQAC regularly dives into the lecture method currently used and propose any improvements that may be beneficial for both the faculty and the students. The students are regularly questioned as to the method used and their opinions as to changes or improvements if needed.

Every teaching faculty of our college at the beginning of the semester submits a detailed lesson plan for the semester ahead and how he/she intends to carry out the process. Further, a synopsis of the syllabus is provided to all the students to give them an idea of what to expect.

The general method of conducting classes is via lectures delivered by the lecturer. However, it is more of an interactive session rather than a traditional lecture and the students are engaged throughout the class. Each and every student is required to present a seminar in class allotted to by the faculty. Often a student may be asked to take over and engage the class him/herself in relation to a previously discussed topic. Students are also given assignments and projects to be completed over the course of the semester and this must be submitted as and when directed to the students.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**

3.Participation in NIRF**4.Academic and Administrative Audit****5.Disability/gender/diversity audit****6.Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)****Response:** B. Any 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document

NBAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

The institution takes utmost care for the Safety and security of students especially girls students. There is a guard at the gate for twenty four hours Guard keeps all the details of the coming and outgoing person. There is fire extinguisher in case of emergency. During the regular interval of time female teachers takes the feedback from the girl's students in case of any problem College try its best to solve their problems.

1) Safety and security:- The Institution has installed the CCTV cameras in the college campus. The College has deployed twenty four hours security guard from the security services. During last five years not for a single time security of the girls student was shaken.

2) Counseling – All the teaching faculty have good communication with the students especially ladies faculty with girls students. The lady faculty of the college are actively and informally discuss and interact with the girls students in groups and personally too as per need.

3) Common Room – There is separate common room for girls, with adequate facilities. Girl's students are also provided with separate toilet facility.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

The institution has deployed the servants to maintain the cleanliness of the campus. There is a gardener who takes very good care of the garden. He planted beautiful flowers all over the garden to make the garden beautiful. Separate bins for solid and liquid waste are kept all across the campus. The college has dump for store of the solid waste to make fertilizers which where use in the plants. Blue bins are kept for the solid waste and green bins are kept for the liquid waste the other official solid waste such as scrap furniture and waste papers etc are sold out. Dried leaves of the plants are segregated from other solid waste.

The institution has well maintained drainage system. The used water drained by the outlet to the Bokaro Steel Plant Authority main drainage.

Recently both side printing is carried out as per the requirement and to avoid wastage of paper.

E-waste and defective items from computer lab and office are being stored properly. Awareness about e-waste is tried to be created amongst staff.

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any other relevant information	View Document

7.1.7 The Institution has friendly, barrier free environment

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: B. Any 3 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution believe in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination through the institution has diverse socio– cultural, background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

Every year the college celebrates National festivals such as Independence Day and Republic Day. Students and all college staff remains present for Flag Hoisting. Flag hoisting ceremony in organized for I H K Law College. After flag hoisting the invitees and principal of the college address the gathering. Every year birth and death anniversaries of Great Indian Pandit Jawahar Lal Nehru. , Dr. B. R. Ambedkar, Pandit Dindayal Upadhya, Lal Bahadur Shastri, Sardar Patel, Former Prime Minister Smt. Indira Gandhi and Rajiv Gandhi (The day is celebrated communal Harmony day) Imamul Hai Khan (Former freedom fighter and coal minister of Bihar Government) and Binod Bihari Mahato.

Every year it is a customary in our college to celebrate fresher's day and farewell to give a friendly atmosphere and to create a bond between senior and junior. Constitution of India and professional ethics is made mandatory to all students across discipline.

College provides an inclusive environment for every one with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

Different sports and cultural activities organized inside the college promote harmony towards each other commemorative days like Women's day, Cancer day, Aids, Tobacco Day, Human right day, Constitution day, Environmental Day etc.

Every year it is a customary in our college to celebrate fresher's day and farewell to give a friendly atmosphere and to create a bond between senior & junior. Constitution of India and professional ethics is made mandatory to all students across discipline. To National festival Republic Day & Independence Day are celebrated every year in college for the cause of Nation. The inspiring speeches are conducted.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India is a country where people of different backgrounds viz; cultural, social economic, linguistic, and ethnic diversities are living together. Governed and guided by the constitution irrespective of caste, religion, race sex.

Imamul Hai Khan Law College sensitizes the students and the employers of the institution for the constitutional obligations, about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen

To equip students with the knowledge skill and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning

environment. These elements are inculcated in the value system of the college community.

The College establishes policies that reflect core value. Code of conduct has been prepared for students and staff and everyone have to follow the conduct rules.

The affiliating University curriculum is framed with mandatory courses like professional ethics and human value, constitution of India, Essence of Indian Traditional Knowledge , as a small step to inculcate constitutional obligations among the students, Major Initiative during last five years

(i) Vigilance Awareness week:- Integrity- A way of life ‘To spread awareness regarding sanitation, living standards of life, and knowing one’s personality.

(ii) A Separate NSS unit is started exclusively to encourage the students and the unit successfully conducting activities to serve the society.

(iii) Beti Bachao, Beti Padhao Jan Andolan rally at Imamul Hai Khan Law College, Bokaro

(iv) Village Development and up-gradation process at Bhatua

(v) Village Survey at Bhatua (Bokaro)

Guest lecture and work-shops are arranged by eminent personalities to deliver lecture on ethics, value, duties and responsibilities and on saving the environment.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College celebrates every year the National festival and Birth Anniversary of Great Indian personalities and

also shows gratitude towards freedom fighters who struggled for our Nation.

· We celebrate the National Festivals of India on 15th August and 26th January by Flag Hosting ceremony in the College Campus.

· We also celebrate the birth/death anniversaries of great Indian personalities to cherish their contribution to the society and nation and to motivate the students to act on the footsteps of these great Indian personalities.

- **Dr. Sarvapali Radhakrishnan's** birthday on 5th September is celebrated as Teachers Day in the College, where teaching staff and office staff is felicitated by students. Students and staff express their views on the occasion.
- **Gandhi Jayanti** is celebrated on 2nd October in college in gratitude towards the Rastrapita Mahatma Gandhi, for his philosophy of self Discipline, Truth, Non Violence and Satyagarha
- **Dr. Babasaheb Ambedkar Jayanti** is celebrated in the college to express gratitude and appreciation
 - of his monumental work of Indian constitution. Students and staff give speeches about his contribution to the fields of Constitution, Law, Banking, Agriculture, Labour reforms, Hindu code Bill and philosophy.
 - **Dr. Vallabh Bhai Patel Jayanti** was celebrated in the College to pay homage to the Iron Man of India who contributed significantly in merger of all princely state in Independent India.
 - **Dr. Abdul Kalam's** birthday is celebrated as "Vachan prerana Din", to inculcate love for reading books and to develop passion for the literature amongst students. Students read the books written by Dr. Abdul Kalam and pay homage to him.
 - College celebrates 26th November as constitutional day & arranges a guest lecture on that occasion.
 - Colleges celebrate 10th Dec, as world International Human Rights Day and invite expertise, social workers for a Guest Lecture.
 - College also celebrates 8th March as International Women's Day.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice: 01

To Impart Legal Education:

IMAUL HAI KHAN LAW COLLEGE impart legal education to near village namely Bhatua. it make aware to the villagers to know their legal rights and duties. it also helps the villagers to know basic law of the country. our students concentrate those law which helps the villagers in their daily life for example

domestic violence, dowry, right of arrested person etc.

1. Title of the practice:

Eco-Friendly Environment

Creating and sustaining Eco-Friendly campus with clear cut goals and priorities in the management of water resources, energy sources and consumption, preservation of flora and fauna in the campus ecosystem.

2. Objectives of Practice

The objectives of this initiative are creating for the college community and ambience and learning environment that advances a sustainable society. Ensuring the conservation of biological diversity presents inside the college premises. Plantation of more trees in entire campus of Imamul Hai Khan Law College in close co-operation with the NSS unit of Imamul Hai Khan Law College. Encouraging the Imamul Hai Khan Law College community pilot and promote sustainable solutions through teaching, Non-teaching and extension activities that tackle line issues of the campus and its adjacent communities. Regular cleanliness drives to ensure a clean, healthy and green campus.

3. The Context

Accessibility – The campus covers a lot of open spaces Utilization of Solar Energy – The campus uses solar panels for the use of internet facilities.

4. The Practice

The uniqueness of Imamul Hai Khan Law College Campus is that it demonstrate respect for environment and stewardship of natural resources while ensuring the quality of life on the campus. The College has undertaken various initiatives to set up an ECO-Friendly campus. Every first Wednesday of the month has been declared as the cleanliness drive day and various environmental activities are under taken by students and college staffs in the presence of the administrative authorities of the college such as principal

5. Evidence of Success.

Success in creation of an Eco-Friendly campus can be seen through the following activities:-

(a) The Plantations and their maintenance

(b) Every year plants have been added with the support of NSS wing of Imamul Hail Khan Law College.

6. Problems Encountered

While the opportunities to explore eco-friendly possibilities are evident actions devoted to conservation for a green campus are expensive.

Best Practice: 02

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

Imamul Hai Khan Law College one the oldest premier centers for learning of Law in Jharkhand. The institution has constantly adapted itself with changing times and circumstances. It has evolved with a decent pace and acquired new modes of teaching with popular 3 year LL.B course, and B.A.LL.B 5 year course. The college has substantially contributed to the Bar, Bench, Legal academic and the legal fraternity at large in India. The institutional focus of elevating the civic consciousness and legal awareness is supplemented with a more comprehensive vision of providing accessible and inclusive legal education in the state.

Village Legal survey and Legal Awareness Programme:

Imamul Hai Khan Law College impart legal education to near village namely Bhatua. It make aware to the villagers to know their legal rights and duties. It also help the villagers to basic law of the country. Our students concentrate those law which helps villagers in their life for example domestic violence, dowry, right of arrested person etc.

Extra-Curricular Activities

Apart from academic activities, The students are immensely encouraged to participate in the extra-curricular activities like Moot Court, Debates, Free speech and volunteer based activities in National seminar. The institution is particularly keen to develop skill like critical thinking and interpersonal communication for the unrestricted growth and development of the students.

Education to Employment

Considering of employment for the students Also to make them ready to deal with the challenges of the world. There is a special attention given to the component of placement and internship for our students.

5. CONCLUSION

Additional Information :

The college has a futuristic approach apart from imparting legal education the college is trying its level best to give more comprehensive and excellence in legal education as law is a dynamic subject and it needs a multi-dimensional approach college is working hard to make students more expertise in law field to meet the present needs of the society keeping in this mind college is working to start LL.M (Master course) and certificate courses as soon as possible. The college endeavours to make legal education understandable to common people of the society, it is done by various awareness programmes.

Concluding Remarks :

The Imamul Hai Khan Law College of Jharkhand has done tremendous job in the field of imparting legal education since 34 years. All institutions have their own merits and weaknesses so our college has also its merits and weaknesses. The college has very good infrastructure and healthy atmosphere among teachers and students. But our college does not have much research facilities so that the college is unable to start LL.M course. But the college is continuously trying to introduce LL.M course for this the college has done some work in providing good research facilities.