

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) Of The IQAC (2017-18)



Part – A

I. Details of the Institution

1.1 Name of the Institution

IMAMUL HAI KHAN LAW COLLEGE

1.2 Address Line 1

SECTOR-6

Address Line 2

BOKARO STEEL CITY

City/Town

BOKARO

State

JHARKHAND

Pin Code

827006

Institution e-mail address

imamulhaikhanlawcollege@rediffmail.com

Contact Nos.

06542268708, 9939561683

Name of the Head of the Institution:

V.K. SINGH

Tel. No. with STD Code:

06542268708

Mobile:

9939561683

Name of the IQAC Co-ordinator:

A.R. PRADHAN

Mobile:

9065225549

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

JHCOGN22127

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (SC)/15/A8A/4.1 25 May 2016

1.5 Website address:

www.ihklcbokaro.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.83	2016	2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/11/2013

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR ____06____/____01____/____2015____ (DD/MM/YYYY)4

- ii. AQAR _____ 12 / __ 01 / 2017 _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

√
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

VINOBA BHAVE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="4"/> Faculty <input type="text" value="1"/>
Non-Teaching Staff	<input type="text" value="1"/>
Students	<input type="text" value="1"/>
Alumni	<input type="text" value="1"/>
Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

N.A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Human Rights Under the constitution of India.
2. Value of Indian Constitution.
3. Beat Plastic Pollution (Environmental Day).

2.14 Significant Activities and contributions made by IQAC

Strengthening of course curriculum.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Raising level of academic & Hostel Infrastructure	5 years LLB

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Inputs of IQAC are considered while taking policy decision.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1	NA	NA	NA
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	NIL	NIL	NIL
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - **NO**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI) N/A

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision carried out at University Level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
8	6	2	-	-

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	02	02	0	0	0	0	0	12	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

2

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2		
Presented papers		3	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Smart Board classroom teaching method adopted.
2. Smart Boards & laptops are used for classroom.
3. Power point presentation are used for teaching.
4. Case study based learning process adopted.
5. Remedial coaching provided to the weak students.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules & regulations of Vinoba Bhave University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass % (overall)
LL.B	107		12%	85%	NIL	97%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC held separate meetings with the faculty on teaching learning & evolution process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	NIL	01	NIL
Technical Staff	02	NIL	01	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Institution facilitates faculty as well as students in action research with appropriate institutional support & flexibility is provided in time schedule.
2. Teachers are encouraged to register Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4 AC			4 AC
Class rooms	17	3	UGC/Management	20
Laboratories	1		UGC/Management	01
Seminar Halls	2		Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	5 Computer including printer		U.G.C	
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 1,68,000/-	-	U.G.C.	Rs. 1,68,000/-
Others	-	-	-	-

4.2 Computerization of administration and library

Library has been completely computerised enabling students & faculty to access books, journals & reference materials.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12,535	24,47,287	520		13,055	26,29,608.00
Reference Books	378	3,48,568	-		378	3,48,568.00
e-Books						
Journals	443	13,199	66	3,511	510	16,710.00
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	B.S.N.L	-	-	5	30	
Added	7	-				2	-	
Total	37	01				7	30	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 2,40,000/-

ii) Campus Infrastructure and facilities

Rs. 1,68,000/-

iii) Equipments (Computer, Printer)

Rs. 1,33,433/-

iv) Others

-

Total :

Rs. 5,41,433/-

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Grievance Redressal Cell has been setup for listening and execution of complaints of students.
2. Co-curricular & cultural events were organised.
3. Weekly seminar and Moot Court were conducted in current issues for students.

5.2 Efforts made by the institution for tracking the progression

1. The IQAC has executed a structured mentoring policy to endorse an effective equipping mechanism for every students.
2. All possible support is extended to the weaker students to consult their teacher & attend remedial classes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
239			

(b) No. of students outside the state

77

(c) No. of international students

NO

Men	No	%	Women	No	%
	NO	NO		NO	NO

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
149	17	07	89	01	259	150	18	05	59	01	239

Demand ratio

75%

Dropout %

NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college provide coaching for Jharkhand Judicial Service, APP, AIBE & legal officer.
2. The library provides the books required for preparation for these examinations.

No. of students beneficiaries

04

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

College has counselling cell which counsels the students regarding career opportunities & solve their personal difficulties.

No. of students benefitted

5.7 Details of campus placement - NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

College has organised several institutional level seminar on Gender sensitization programmes. Like – Crime against women; Myth & Reality.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	40,000
Financial support from government	6	72,000
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level Exhibition: State/ University level National level International level 5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Institution has a grievance committee for addressing of grievance of the students.
2. The CCTV cameras were attached in whole campus.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To become one of the top college of the India.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Practise, Feedback mechanism by curriculum development.

6.3.2 Teaching and Learning

Several Initiatives has been taken by the Institution like that, preparation of Academic calendar, strong feedback system & open climate communication.

6.3.3 Examination and Evaluation

Examination conducted by the University's Rule.

6.3.4 Research and Development

Management has suggests to the Faculty members for participating National & International Seminar and doing research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

IQAC has been collected suggestions from students & staffs to improve infrastructure and share with management.

6.3.6 Human Resource Management

Family likes atmosphere among the students and staffs.

6.3.7 Faculty and Staff recruitment

Done as per the decision of Governing Body.

6.3.8 Industry Interaction / Collaboration

Staff members are encouraged to discuss and implement opportunities in industries interaction & collaboration.

6.3.9 Admission of Students

As per the University's Norms on website & prospectus.

6.4 Welfare schemes for

Teaching	YES
Non teaching	YES
Students	YES

6.5 Total corpus fund generated

Rs. 77,000/=

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No (Yes)	Agency	Yes/No (Yes)	Authority
Academic	Yes		Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Seeking Feedback bringing improvements in a continuous process and suitable changes made by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Need financial help and quality learning process in the syllabus form University.

6.11 Activities and support from the Alumni Association

Good support is received in the form of feedback for academic, infrastructure and learning process.

6.12 Activities and support from the Parent – Teacher Association

The family like atmosphere does not require any formal body to improve the binding.

6.13 Development programmes for support staff

Programmes to improve communication, role clarity and skill enhancement are carried.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Protective and nurturing of plants and trees. A conclave on emerging laws has been organised by the institution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Wi-Fi facilities available in campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Evaluating need for community activities.
2. Significant improvements in community Institutions.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

All round personality development of students through fivefold education system.
Maintain community life without distinction.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation programme organised in campus.
Swachta Abhiyan summer internship programme was conducted on Date -

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Following activities were conducted by the college: -
1. Study Tour.
2. Intercollege Legal Quiz Competition has been organised.
3. Intercollege Moot Court Competition has been conducted.
4. Picnic organised.
5. Legal awareness camp is organised in every year at the nearest village.

8. Plans of institution for next year

1. Developing World Class indoor facilities (Yoga, Martialart, Badminton).
2. Faculty development programme.
3. To open five year LLB Degree course.
4. To conceptualize and arrange for funding state of Art centre to promote entrepreneurship.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Academic Calendar 2017-18
(VINOBA BHAVA UNIVERSITY)
LL.B -1st Year (First Semester)

Sl. No	SUBJECTS	DATE & MONTHS	DAY OF THE WEEKS
01.	Commencement of Academic Session (June-December-2017-18)	10.06.2017	Monday
02.	Debate Competition	July-December-2017-18	Last Day of Months
03.	Seminar	July-December-2017-18	Every Saturday
04.	Moot Court Competition	July-December-2017-18	Every Thursday
05.	Sports Activity	July-December-2017-18	Every Friday
06.	First Internal Examination (1st Semester)	25.09.2017-28.09.2017	Monday-Thursday
07.	Resumption of Classes	29.09.2017	Friday
08.	Publication of Result	02.10.2017	Monday
09.	Second Internal Examination (1st Semester)	15.11.2017-18.11.2017	Wednesday-Saturday
10.	Resumption of Classes	20.11.2017	Monday
11.	Publication of Result	4.12.2017	Monday
12.	Law Day	26.11.2017	Sunday
13.	Human Right Day	10.12.2017	Sunday
14.	Death Anniversary of Imamul Hai Khan	22.12.2017	Friday
15.	National Seminar "Human Rights under the constitution of India".	07.01.2017	Friday
16.	Annual Sports	07.01.2018	Sunday
17.	End Semester Examinations	Date Fixed by the University	-

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Academic Calendar 2017-18
(VINOBA BHAVA UNIVERSITY)
LL.B -1st Year (Second Semester)

Sl. No	SUBJECTS	DATE & MONTHS	DAY OF THE WEEKS
01.	Commencement of Academic Session (January-July-2017-18)	02.01.2018	Monday
02.	Debate Competition	January-July	Last Day of Months
03.	Seminar	January-July	Every Saturday
04.	Moot Court Competition	January-July	Every Thursday
05.	Sports Activity	January-July	Every Friday
06.	First Internal Examination (2nd Semester)	22.03.2018-24.03.2018	Thursday-Friday
07.	Resumption of Classes	26.03.2018	Monday
08.	Publication of Result	02.04.2018	Monday
09.	Second Internal Examination (2nd Semester)	10.05.2018-12.05.2018	Thursday-Saturday
10.	Resumption of Classes	14.05.2018	Monday
11.	Publication of Result	21.05.2018	Monday
12.	End Semester Examinations	Date Fixed by the University	-

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Academic Calendar 2017-18
(VINOBA BHAVA UNIVERSITY)
LL.B -2nd Year (Fourth Semester)

Sl. No	SUBJECTS	DATE & MONTHS	DAY OF THE WEEKS
01.	Commencement of Academic Session (January-July-2017-18)	02.01.2018	Monday
02.	Debate Competition	January-July 2017-18	Every Last Day of Months
03.	Seminar	January-July 2017-18	Every Saturday
04.	Moot Court	January-July 2017-18	Every Thursday
05.	Sports	January-July 2017-18	Every Friday
06.	First Internal Examination (4th Semester)	23.03.2018-25.03.2018	Thursday-Saturday
07.	Resumption of Classes	27.03.2018	Monday
08.	Publication of Result	03.04.2018	Monday
09.	Assignment Submission	13.05.2017	Saturday
10.	Second Internal Examination (4th Semester)	13.07.2017-15.07.2017	Thursday-Saturday
11.	Resumption of Classes	17.07.2017	Monday
12.	Publication of Results	24.07.2017	Monday
13.	Vice-Voce	As per university Rules	-
14.	4th End Semester Examinations	As per university Rules	-

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Academic Calendar 2017-18
(VINOBA BHAVA UNIVERSITY)
LL.B -3rd Year (Six Semester)

Sl. No	SUBJECTS	DATE & MONTHS	DAY OF THE WEEKS
01.	Commencement of Academic Session (January-July)	31.05.2018	Tuesday
02.	Debate Competition	January-July – 2017-18	Every Last Day of the Month
03.	Seminar	January-July – 2017-18	Every Saturday
04.	Moot Court	January-July – 2017-18	Every Thursday
05.	Sports	January-July – 2017-18	Every Saturday
06.	First Internal Examination (6th Semester)	22.03.2018-24.03.2018	Thursday-Saturday
07.	Commencement of Classes	02.04.2018	Monday
08.	Publication of Results	09.04.2018	Monday
09.	Legal Awareness of the Village	12.05.2018	Saturday
10.	Assignment Submission	19.05.2018	Saturday
11.	Second Internal Examination (6th Semester)	14.06.2018-16.06.2018	Thursday-Saturday
12.	Resumption of Classes	18.06.2018	Monday
13.	Publication of Results	25.06.2018	Monday
14.	6th End Semester Examinations	Date Fixed by the University	-

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Student feedback Analysis Report-2018

Programme	-	3 Years LL.B
Degree course		
Class	-	Semester- 1 st
Number of Students enrolled	-	70
Number of students participated in the feedback	-	45
Courses offered	-	<ol style="list-style-type: none"> 1. Constitutional Law-I 2. Law of Contract 3. Law of torts including MV Accident and Customer Protection Laws 4. Law of Crimes- 1 (Indian Penal Code) 5. Public International Law 6. Jurisprudence 7. English Language (Compulsory Language Paper)
Feedback score Range -		
Lowest score	-	4.92
Highest score	-	5.01
Areas of performance improvement -		
Comments if any :		

Action taken – Informed to Individual course faculty in person suggestion, counselling and report has been provided to concern faculty for teaching – learning performance improvement.

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Feedback Analysis Report – 2017-18

Programme	-	3 Year s LL.B Degree course
Class	-	Semester – 2 nd
Number of student’s enrolment	-	88
Number of students Participated in the feedback	-	60
Courses offered	-	
	1.	Constitutional Law –II
	2.	Special Contract
	3.	Law of Crime –II Criminal Procedure
	4.	Civil Procedure Code and Limitation Act
	5.	Evidence
	6.	Drafting, Pleading and Conveyancing
Average feedback score of the programme	-	6.03
Feedback score Range	-	
	Lowest score	- 5.05
	Highest score	- 6.83

Areas of performance improvement -

Average performance was found ranging between Good & Excellent score. No specific area were identified. All Faculty members can maintain their efforts. Efforts may also be made to starve for further impaling upon good-excellent Performance.

Action taken – Informed to individual course faculty in Person. Suggestion counselling and support has been provided to concerned faculty for teaching, Learning Performance Improvement.

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Feedback Analysis Report – 2017-18

Programme	-	3 Year s LL.B Degree course
Class	-	Semester – 4 th
Number of student’s enrolment	-	65
Number of students Participated in the feedback	-	40
Courses offered	-	
	1.	Family Law - II
	2.	Company Law
	3.	Labour & Industrial Law - I
	4.	Alternative Dispute Resolution
	5.	Intellectual property Rights Law & IPR Litigation (OPT)
	6.	International Human Rights

Average feedback score of the programme - 40

Feedback score Range -

Lowest score - 4.63

Highest score - 6.2

Areas of performance improvement -

Average performance was found ranging between Good & Excellent score. No specific area were identified. All Faculty members can maintain their efforts. Efforts may also be made to starve for further impaling upon good-excellent Performance.

Action taken – Informed to individual course faculty in Person. Suggestion counselling and support has been provided to concerned faculty for teaching, Learning Performance Improvement.

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Feedback Analysis Report – 2017-18

Programme	-	3 Year s LL.B Degree course
Class	-	Semester – 6 th
Number of student’s enrolment	-	90
Number of students Participated in the feedback	-	70
Courses offered	-	
	1.	Health Law
	2.	Insurance Law
	3.	International Criminal Law
	4.	International Environmental Law
	5.	Indian Federalism
	6.	Human Rights Law and Practice
Average feedback score of the programme	-	70
Feedback score Range -		
	Lowest score	- 6.3
	Highest score	- 8.13

Areas of performance improvement -

Average performance was found ranging between Good & Excellent score. No specific area were identified. All Faculty members can maintain their efforts. Efforts may also be made to starve for further impaling upon good-excellent Performance.

Action taken – Informed to individual course faculty in Person.
 Suggestion counselling and support has been provided to concerned faculty for teaching, Learning Performance Improvement.

IMAMUL HAI KHAN LAW COLLEGE
Sector- VI, Bokaro Steel City

Alumni feedback Analysis Report 2017-18

Number of Alumni	- 300
Number of Alumni Participated in the feedback	- 250
Feedback score:	
Lowest score	- 6.4
Highest score	- 7.25

Report of Alumni

- ❖ The college enjoys a strong and healthy association with the Alumni club.
- ❖ A Formal exit feedback in covered any the Alumni association regular at the end of completion of programme study at the college.
- ❖ The consolidated feedback report would be submitted to the college authority.

Rating by the Alumni

Following Analysis Report has been submitted by the Alumni –

1.	Overall Quality of institution	- Good
2.	Quality of Teachers	- Very Good
3.	Assessment & Examination	- Excellent
4.	Students Amenities	- Excellent
5.	Teaching Standards	- Excellent
6.	Campus Environment	- Excellent
7.	Practical Training	- Very Good
8.	Library Support	- Excellent
9.	Computer Learning	- Very Good
10.	Extra Curricular Activities	- Very Good

IMAMUL HAI KHAN LAW COLLEGE**Sector – VI, Bokaro Steel City, Jharkhand****Minutes of the meeting, IQAC (2017-18)**

A meeting of the IQAC will be held on 12-01-2017 in the office of the Principal to discuss and decide the following Agenda.

The meeting chaired by Sri. V. K. Singh, Principal cum Chairman IQAC.

Present :

1. Sri. V.K. Singh	-	Chairman
Principal		
2. Md. Zahir Hussain Ansari	-	Coordinator
3. Dr. R. A. Khan		
4. Dr. Govind Sahu		
5. Dr. Saroj Verma		
6. Sri. A. R. Pradhan		
7. Miss. Victoria Murmu		
8. Sri. Manjeet Kumar		
9. Sri. S.R. Khan		
10. Smt. S.R. Haldhar	-	Alumni Member
11. Prof. (Dr) Ali Imam Khan	-	External Member
12. Sri. Abhaya Srivastav	-	External Member
13. Smt. Sindhu Kumari		
14. Sri. Ajit Kr. Das		
15. Ashutosh Dubey	-	Student Member
16. Sneha Kumari	-	Student Member

Minutes of the meeting of IQAC dated 12/01/2017. The following resolution passed: -

Agenda	Resolution
1. To work out the mechanism of Answering the efficiently fulfillment of Routine of classes.	It is resolved unanimously by Routine in-charge for conducting the classes according to Routine. If any class is vacant the routine in-charge will advice the teacher to conduct the class.
2. To reconstitute the different standing committees for efficient discharging their duties.	<p>It has been decided unanimously to reconstitute the different standing committees.</p> <p>The following committees were reconstituted :</p> <p>1. Woman Cell :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Mrs. Suchitra Rani Haldhar</p> <p>(ii) Dr. Saroj Verma – Coordinator</p> <p>(iii) Mrs. Sindhu Kumari</p> <p>(iv) Smt. Rita Devi</p> <p>(v) Victoria Murmu</p> <p>2. Equal opportunity Cell :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Suraj Kumar – Coordinator</p> <p>(ii) Saroj Verma</p> <p>(iii) Manjeet Kumar</p> <p>(iv) Dr. R.A. Khan (Invitee)</p> <p>3. Feedback Analysis Committee :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Secretary (Invitee)</p>

	<p>(ii) Principal</p> <p>(iii) Suraj Kumar</p> <p>(iv) Saroj Verma</p> <p>(v) Manjeet Kumar – Coordinator</p> <p>4. Human Right Cell :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Dr. Govind Sahu – Coordinator</p> <p>(ii) A.R. Pradhan</p> <p>(iii) Victoria Murmu</p> <p>5. Health Committee :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Ajit Das</p> <p>(ii) Govind Sahu</p> <p>(iii) Sindhu Kumari – Coordinator</p> <p>(iv) S.R. Khan</p> <p>6. Legal Aid Cell Committee :</p> <p style="text-align: center;"><u>Members</u></p> <p>(i) Suchitra Rani Haldhar – Coordinator</p> <p>(ii) Manjeet Kumar</p> <p>(iii) Victoria Murmu</p> <p>(iv) B.K. Singh</p> <p>(v) Principal</p> <p>(vi) Secretary – (Invitee)</p>
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Agenda	Resolution
3. To organize one day National Seminar	It has been decide to organize a National Seminar under the convener ship of Sri A. R. Pradhan with to keep release, to decide the dates, topic and other modalities.
4. To discuss and prepare the draft report of IQAR for the year (2017-18)	The Draft IQAR for the year 2017-18 herewith put up for discussion and decided to prepare the formal Draft.
5. Village legal survey of the adopted village. Proposed to given vehicle, snacks and lunch during the survey.	<p>It has been decided the conduct to village survey for the year 2017-18 will be held on 03.02.17.</p> <p>Further decided that the college Bus provided & snacks and lunch be provided to all participants.</p> <p>Snacks @ Rs. } Lunch @ Rs. } Rs. 77,028/=</p> <p>Expenditure will be incurred by the college.</p>
6. Any other matter with the permission of the chair.	

Md. Zahir Hussain Ansari

Coordinator

IQAC

Sri. V.K. Singh

Chairman

IQAC

IMAMUL HAI KHAN LAW COLLEGE

Sector – VI, Bokaro Steel City, Jharkhand

Minutes of the meeting, IQAC (2017-18)

The Meeting was held on date 05-05-2017 under the Chairmanship of Sri. V.K. Singh, Principal cum Chairman IQAC Imamul Hai Khan Law College, Bokaro Steel City. The All Agenda of the meeting has been discussed and confirmed by the chair.

The last meeting's minutes were confirmed and approved by the chair.

Present Member :

- | | | |
|------------------------------|---|-----------------------|
| 1. Sri. V. K. Singh | - | Chairman |
| Principal | | |
| 2. Md. Zahir Hussain Ansari | - | Coordinator |
| 3. Dr. R. A. Khan | | |
| 4. Dr. Govind Sahu | | |
| 5. Dr. Saroj Verma | | |
| 6. Sri. A. R. Pradhan | | |
| 7. Miss Victoria Murmu | | |
| 8. Sri. Manjeet Kumar | | |
| 9. Sri. S. R. Khan | - | Administration Member |
| 10. Smt. S. R. Haldhar | - | Alumni Member |
| 11. Prof. (Dr) Ali Imam Khan | - | External Member |
| 12. Sri. Abhaya Srivastav | - | External Member |
| 13. Smt. Sindhu Kumari | | |
| 14. Sri. Ajit Kumar Das | | |
| 15. Ashutosh Dubey | - | Student Member |
| 16. Sneha Kumari | - | Student Member |

Minutes of the meeting of IQAC dated 05-05-2017. The following resolution passed: -

Agenda	Resolution
1. All the minutes of previous meeting were confirmed and approved by the chair.	Eight committees were reconstituted; Drafted IQAR report and village survey has been conducted.
2. To apprise the members progress of the UGC buildings.	The Principal appraised the progress of the UGC funded building and assured to construct the buildings.
3. To modernize library facilities and decide to procure new books & journals including computer facilities & e-journals.	It has been decided to provide computer with internet facilities towards the library. Further it has been decided to procure books & journals for value of Rs. 50,000/- as per BCI norms.
4. To review the modalities of National Seminar.	<p>It is resolved unanimously to conduct the National Seminar on date 22/12/17.</p> <p>Further decided to constitute for giving details proposal of Budget and distribute duty and responsibility of the various committees.</p> <ol style="list-style-type: none"> i. Financial Committee ii. Transport Committee iii. Hospitality Committee iv. Technical Committee v. Invitation Committee vi. Food Committee vii. Registration Committee viii. Certificate Committee ix. Co-ordination Committee x. Stage Preparation & Decoration Committee xi. Souvenir Committee xii. Press/Media/Photography Committee
5. To consider and approve the Annual Quality Assurance Report (AQAR) for the academic year 2017-18 which are to be submitted to NAAC based on the quality parameters.	It has been decided and approved by the committee to be submitted to NAAC. The AQAR for the year 2017-18.
6. Any other items with permission of chair.	It has been decided to construct Guard Room before the National Seminar. Further decided to Budget the proposed proposal out of the

	Building fund of the college.
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The meeting was ended with vote of Thanks to Chair and members of IQAC.

Md. Z. H. ANSARI

Coordinator

IQAC

Mr. V. K. SINGH

CHAIRMAN

IQAC

IMAMUL HAI KHAN LAW COLLEGE

Sector – VI, Bokaro Steel City, Jharkhand

Minutes of the meeting, IQAC (2017-18)

A meeting of the IQAC was held on 12/09/17 in the office of Principal, Imamul Hai Khan Law College.

The meeting chaired by Sri. V. K. Singh, Principal cum Chairman IQAC.

The following persons have attended the meeting:

Present Member:

- | | | |
|------------------------------|---|-----------------------|
| 1. Sri. V. K. Singh | - | Chairman |
| Principal | | |
| 2. Md. Zahir Hussain Ansari | - | Coordinator |
| 3. Dr. R. A. Khan | | |
| 4. Dr. Govind Sahu | | |
| 5. Dr. Saroj Verma | | |
| 6. Sri. A. R. Pradhan | | |
| 7. Miss Victoria Murmu | | |
| 8. Sri. Manjeet Kumar | | |
| 9. Sri. S. R. Khan | - | Administration Member |
| 10. Smt. S. R. Haldhar | - | Alumni Member |
| 11. Prof. (Dr) Ali Imam Khan | - | External Member |
| 12. Sri. Abhaya Srivastav | - | External Member |
| 13. Smt. Sindhu Kumari | | |
| 14. Sri. Ajit Kumar Das | | |
| 15. Ashutosh Dubey | - | Student Member |
| 16. Sneha Kumari | - | Student Member |

Minutes of the meeting of IQAC dated 12/09/2017. The following resolution passed: -

Agenda	Resolution
1. Update on the progress of the action items of the previous meeting.	Minutes of previous meeting were confirmed. The IQAC co-ordinator Md. Z.H. Ansari gave update on the progress of the agenda items of earlier meetings. Such as IQAR report was prepared, constituted different committees to conduction National Seminar etc.
2. To focus and encourage on the student participate at the state, National and International level competitions.	<p>The IQAC members Mr. A. R. Pradhan who is also in-charge of mood court gave an update on the National and International events in which college participated. He made a mention of the college moot court team has secured 4th position on Rakesh Agrawal Memorial National Moot Court Competition, which was held on February 2017 at New Delhi. Further he was pointed and that the every year large member of students were participated in different National, International and State level Moot-Court, Debate, Seminar and Sports activities.</p> <p>Dr. R. A. Khan, Secretary of the college highlighted on the need of more active role of the faculty members to identify the skill and talent among students and encourage them to participate in these events.</p> <p>Mr. S.R. Khan Member IQAC and director of the College suggested that the press note to be given in all local newspapers regularly the achievements of the students. So that it motivates them and other students to participate in such events.</p>
3. To collect feedback from stake holder	<p>It has been decided that the process of taking feedback from the stake holders in prescribed format.</p> <p>Further it has been decided that the feedback analysis committee of the college should collect the feedback from stake holders in assigned time period such as feedback from</p>

	students, parents and alumni.
4. Any other matter with permission of the chair.	Members of IQAC suggested with the permission of the chair to collect alumni feedback of the college.

The meeting ended with vote of thanks to the chair and members of IQAC.

Mr. A.R. Pradhan
Coordinator
IQAC

Sri. V.K. Singh
Chairman
IQAC

IMAMUL HAI KHAN LAW COLLEGE

Sector – VI, Bokaro Steel City, Jharkhand

Minutes of the meeting, IQAC (2017-18)

Meeting of Internal Quality Assurance Cell (IQAC) of Imamul Hai Khan Law College, Bokaro Steel City, Jharkhand was held on 15/02/18 in the office of the Principal at 12:00 noon under the chairmanship of the Principal Sri. V. K. Singh.

The IQAC meeting was attended by following members:

Present Member:

- | | | |
|------------------------------|---|-----------------------|
| 1. Sri. V. K. Singh | - | Chairman |
| Principal | | |
| 2. Md. Zahir Hussain Ansari | - | Coordinator |
| 3. Dr. R. A. Khan | | |
| 4. Dr. Govind Sahu | | |
| 5. Dr. Saroj Verma | | |
| 6. Sri. A. R. Pradhan | | |
| 7. Miss Victoria Murmu | | |
| 8. Sri. Manjeet Kumar | | |
| 9. Sri. S. R. Khan | - | Administration Member |
| 10. Smt. S. R. Haldhar | - | Alumni Member |
| 11. Prof. (Dr) Ali Imam Khan | - | External Member |
| 12. Sri. Abhaya Srivastav | - | External Member |
| 13. Smt. Sindhu Kumari | | |
| 14. Sri. Ajit Kumar Das | | |
| 15. Ashutosh Dubey | - | Student Member |
| 16. Sneha Kumari | - | Student Member |

The IQAC co-ordinator welcomed the chairman and respected members of the 4th meeting of the IQAC for the academic year (2017-18). Minutes of the previous meeting were read out and approved by all members of the IQAC. The Agenda for the meeting was discussed with the permission of the chair.

Minutes of the meeting of IQAC dated 15/02/2018. The following resolution passed: -

Agenda	Resolution
1. To redesign the local community engagement through legal aid-clinic.	<p>IQAC members were highlighted on the need to redesign the local community engagement through free legal aid cells and invited for suggestions from the IQAC members-</p> <ol style="list-style-type: none"> i. The free legal aid cells to maintain a grievance register in the near panchayat office in order to tackle in local issues even on weekdays. ii. The legal aid cells to be collaborate with district legal service authorities in school and colleges. iii. The legal aid cells to collaborate with government offices or non-governmental offices to conduct legal awareness programmes that benefit to the common people such as Right to Vote campaign and Swach Bharat Abhiyan and so on.
2. To discuss about the preparing and design of Academic calendar.	It has been decided that the Academic calendar for semester 2 nd , 4 th and 6 th was designed. Which is to be followed by every members of the institution.
3. To discuss about the academic audit.	<p>It has been decided that following guidelines were discussed on the basis of which the academic audit would be conducted.</p> <ol style="list-style-type: none"> i. Meeting Records ii. Weekly modular Data iii. Academic Calendar iv. Seminars/Moot Court/Lectures organised. v. Publication. vi. Teacher's contribution in committees/Cells vii. Individual profile of faculty. viii. Work load Allocation
4. Any other items with permission of the chair.	

Mr. A.R. Pradhan
Co-ordinator
IQAC

Sri. V.K. Singh
Chairman
IQAC